

## Payment and Shipping Information

### Payment Information

IGC will process and ship orders upon receipt of full payment and shipping costs.

IGC accepts payments in Swiss Francs (Sfr.) and by bank transfer only; bank account details will be provided in the invoice upon receiving the order form duly completed.

### Shipping Information

IGC charges shipping and handling costs based on the shipping method, the weight of package to be sent in one shipment and the country of destination. See table below.

Customers can choose from three methods of shipping:

- A: Economy (no tracking) variable 1-4 week(s)
- B: Courier service Economy (no tracking) ca. 4-5 days
- C: Courier service Priority (tracking) ca. 2-3 days

The customer is solely responsible for the choice of shipping method.

The IGC declines any responsibility in case of damaged or lost parcels sent via shipping methods that do not include tracking options and/or insurance.

IGC reserves the right not to ship orders to certain countries.

**Shipping and handling costs, all prices are in Swiss Francs (Sfr.)**

	Switzerland	Germany	Other Europe *		North America	South America	Oceania	Asia	Africa
			Zone 1	Zone 2					
<b>1 book</b>									
A	6	13	15		25	25	25	25	25
B	6	27	27	31	33	40	40	37	37
C	8	31	31	36	39	55	55	45	45
<b>2 books</b>									
A	8	20	25			50	50		
B	8	33	33	40	44	60	60	50	50
C	10	38	38	47	57	87	87	71	71
<b>3 books</b>									
A	8	24	30						
B	8	33	33	40	44	60	60	50	50
C	10	38	38	47	57	87	87	71	71
<b>5-6 books</b>									
A	Combination of parcels based on above-mentioned rates								
B	11	37	37	49	60	89	89	72	72
C	13	45	45	59	82	132	132	106	106
<b>up to 12 books (&lt;20kg)</b>									
A	Combination of parcels based on above-mentioned rates								
B	23	45	45	66	89	149	149	123	123
C	26	63	63	83	132	246	246	190	190

\* **Zone 1:** Austria, Belgium, France, Germany, Italy, Luxembourg, Netherlands. **Zone 2:** rest of Europe.